



*Lisa Lewis*  
 SUPERVISOR OF ELECTIONS, VOLUSIA COUNTY, FLORIDA  
 CANVASSING BOARD SCHEDULE  
 NOVEMBER 5, 2024 GENERAL ELECTION

**PENDING CB  
 APPROVAL @  
 FIRST MEETING**

CHAIR	HONORABLE JUDGE DAVID FOXMAN	Updated: 8/26/24
MEMBER	MR. FRANK T. BRUNO, JR	
MEMBER	HONORABLE LISA LEWIS, SUPERVISOR OF ELECTIONS	
ALTERNATE	HONORABLE JUDGE CHRIS MILLER	
ALTERNATE	HONORABLE JUDGE WESLEY HEIDT	

**CALENDAR**

DATE	START	ITEM	STATUTE
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**OCTOBER**

DATE	START	ITEM	STATUTE
<b>Volusia County Canvassing Board Organizational Meeting and Public Logic &amp; Accuracy Testing</b>			
<b>10/14/24 Monday</b>	<b>9:00 AM</b>	<b>Convene Canvassing Board, Witness and Certify Public Logic &amp; Accuracy Testing</b>	102.141
		- DS300s - Precinct and early voting site vote tabulation equipment	101.5612
		- DS950s - Vote by mail tabulation equipment	101.5612
		Assign custody of vote-by-mail ballots to the SOE	101.68(3)
		Authorize SOE to represent Board in opening and tabulating vote-by-mail ballots	101.68(2)(d)
		Review challenges to vote-by-mail ballots; if applicable	101.68(2)(c)4-5
		Review and process vote-by-mail ballots recommended for acceptance	101.68(2)(a)
		Duplicate vote by mail ballots; if needed	101.5614(4)(a)
<b>10/17/24 Thursday</b>	<b>9:00 AM</b>	<b>Canvass Vote-by-Mail Ballots</b>	
		Public Inspection of Ballot Materials - Appt. Required 8:15 - 8:45 am	101.572(2)
		Review challenges to vote-by-mail ballots; if applicable	101.68(2)(c)4-5
		Review and process vote-by-mail ballots recommended for acceptance	101.68(2)(a)
		Review vote by mail ballots referred to canvassing board	101.68(2)(c)1
		Duplicate vote by mail ballots; if needed	101.5614(4)(a)
<b>10/19/24 Saturday</b>	<b>9:00 AM (if needed)</b>	<b>Canvass Vote-by-Mail Ballots</b>	
		Public Inspection of Ballot Materials - Appt. Required 8:15 - 8:45 am	101.572(2)
		Review challenges to vote-by-mail ballots; if applicable	101.68(2)(c)4-5
		Review and process vote-by-mail ballots recommended for acceptance	101.68(2)(a)
		Review vote by mail ballots referred to canvassing board	101.68(2)(c)1
		Duplicate vote by mail ballots; if needed	101.5614(4)(a)
<b>10/20/24 Sunday</b>	<b>9:00 AM (if needed)</b>	<b>Canvass Vote-by-Mail Ballots</b>	
		Public Inspection of Ballot Materials - Appt. Required 8:15 - 8:45 am	101.572(2)
		Review challenges to vote-by-mail ballots	101.68(2)( c)2
		Review and process vote-by-mail ballots recommended for acceptance	101.68(2)(a)
		Review vote by mail ballots referred to canvassing board	101.68(2)(c)1
		Duplicate vote by mail ballots; if needed	101.5614(4)(a)



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ALTERNATE	HONORABLE JUDGE CHRIS MILLER	
ALTERNATE	HONORABLE JUDGE WESLEY HEIDT	

**CALENDAR**

DATE	START	ITEM	STATUTE
<b>10/21/24 Monday</b>	<b>9:00 AM</b>	<b>Canvass Vote-by-Mail Ballots</b>	
		Public Inspection of Ballot Materials - Appt. Required 8:15 - 8:45 am	101.572(2)
		Review challenges to vote-by-mail ballots; if applicable	101.68(2)(c)4-5
		Review and process vote-by-mail ballots recommended for acceptance	101.68(2)(a)
		Review vote by mail ballots referred to canvassing board	101.68(2)(c)1
		Duplicate vote by mail ballots; if needed	101.5614(4)(a)
<b>10/24/24 Thursday</b>	<b>9:00 AM</b>	<b>Canvass Vote-by-Mail Ballots</b>	
		Public Inspection of Ballot Materials - Appt. Required 8:15 - 8:45 am	101.572(2)
		Review challenges to vote-by-mail ballots; if applicable	101.68(2)(c)4-5
		Review and process vote-by-mail ballots recommended for acceptance	101.68(2)(a)
		Review vote by mail ballots referred to canvassing board	101.68(2)(c)1
		Duplicate vote by mail ballots; if needed	101.5614(4)(a)
<b>10/26/24 Saturday</b>	<b>9:00 AM (if needed)</b>	<b>Canvass Vote-by-Mail Ballots</b>	
		Public Inspection of Ballot Materials - Appt. Required 8:15 - 8:45 am	101.572(2)
		Review challenges to vote-by-mail ballots; if applicable	101.68(2)(c)4-5
		Review and process vote-by-mail ballots recommended for acceptance	101.68(2)(a)
		Review vote by mail ballots referred to canvassing board	101.68(2)(c)1
		Duplicate vote by mail ballots; if needed	101.5614(4)(a)
<b>10/27/24 Sunday</b>	<b>9:00 AM (if needed)</b>	<b>Canvass Vote-by-Mail Ballots</b>	
		Public Inspection of Ballot Materials - Appt. Required 8:15 - 8:45 am	101.572(2)
		Review challenges to vote-by-mail ballots	101.68(2)(c)4-5
		Review and process vote-by-mail ballots recommended for acceptance	101.68(2)(a)
		Review vote by mail ballots referred to canvassing board	101.68(2)(c)1
		Duplicate vote by mail ballots; if needed	101.5614(4)(a)
<b>10/28/24 Monday</b>	<b>9:00 AM</b>	<b>Canvass Vote-by-Mail Ballots</b>	
		Public Inspection of Ballot Materials - Appt. Required 8:15 - 8:45 am	101.572(2)
		Review challenges to vote-by-mail ballots; if applicable	101.68(2)(c)4-5
		Review vote-by-mail ballots recommended for acceptance	101.68(2)(a)
		Review vote by mail ballots referred to canvassing board	101.68(2)(c)1
		Duplicate vote by mail ballots; if needed	101.5614(4)(a)



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**CALENDAR**

DATE	START	ITEM	STATUTE
<b>10/31/24 Thursday</b>	<b>9:00 AM</b>	<b>Canvass Vote-by-Mail Ballots</b>	
		Public Inspection of Ballot Materials - Appt. Required 8:15 - 8:45 am	101.572(2)
		Review challenges to vote-by-mail ballots; if applicable	101.68(2)(c)4-5
		Review and process vote-by-mail ballots recommended for acceptance	101.68(2)(a)
		Review vote by mail ballots referred to canvassing board	101.68(2)(c)1
		Duplicate vote by mail ballots; if needed	101.5614(4)(a)

**NOVEMBER**

<b>11/02/24 Saturday</b>	<b>9:00 AM (if needed)</b>	<b>Canvass Vote-by-Mail Ballots</b>	
		Public Inspection of Ballot Materials - Appt. Required 8:15 - 8:45 am	101.572(2)
		Review challenges to vote-by-mail ballots; if applicable	101.68(2)(c)4-5
		Review and process vote-by-mail ballots recommended for acceptance	101.68(2)(a)
		Review vote by mail ballots referred to canvassing board	101.68(2)(c)1
		Duplicate vote by mail ballots; if needed	101.5614(4)(a)
<b>11/03/24 Sunday</b>	<b>9:00 AM (if needed)</b>	<b>Canvass Vote-by-Mail Ballots</b>	
		Public Inspection of Ballot Materials - Appt. Required 8:15 - 8:45 am	101.572(2)
		Review challenges to vote-by-mail ballots; if applicable	101.68(2)(c)4-5
		Review and process vote-by-mail ballots recommended for acceptance	101.68(2)(a)
		Review vote by mail ballots referred to canvassing board	101.68(2)(c)1
		Duplicate vote by mail ballots; if needed	101.5614(4)(a)
<b>11/04/24 Monday</b>	<b>9:00 AM</b>	<b>Canvass Vote-by-Mail Ballots</b>	
		Public Inspection of Ballot Materials - Appt. Required 8:15 - 8:45 am	101.572(2)
		Review challenges to vote-by-mail ballots; if applicable	101.68(2)(c)4-5
		Review and process vote-by-mail ballots recommended for acceptance	101.68(2)(a)
		Review vote by mail ballots referred to canvassing board	101.68(2)(c)1
		Duplicate vote by mail ballots; if needed	101.5614(4)(a)



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**ELECTION DAY**

<b>11/05/24 Tuesday</b>	<b>7:00 AM</b>	<b>Polls Open</b>	100.011(1)	
	<b>9:00 AM</b>	<b>Canvass Vote-by-Mail Ballots</b>		
		Public Inspection of Ballot Materials - Appt. Required 8:15 - 8:45 am	101.572(2)	
		Review challenges to vote-by-mail ballots; if applicable	101.68(2)(c)4-5	
		Review and process vote-by-mail ballots recommended for acceptance	101.68(2)(a)	
		Review vote by mail ballots referred to canvassing board	101.68(2)(c)1	
		Duplicate vote by mail ballots; if needed	101.5614(4)(a)	
	<b>7:00 PM</b>	<b>Polls Close</b>	100.011(1)	
<b>Election Night</b>	<b>7:01 PM</b>	<b>Begin submitting Early Voting and Vote-by-Mail results to the State</b>	102.141(4)(a)	
		<b>Continue submitting results to the State as they are received at least every 45 minutes until all preliminary results are received.</b>	102.141(4)(b)	
<b>11/06/24 Wednesday</b>	<b>2:00 AM</b>	<b>Deadline to Receive Precinct Results</b>	102.141(3)	
<b>11/07/2024 Thursday</b>	<b>3:00 PM</b>	<b>Canvass Unscanned Ballots</b>		
		Review & duplicate (if needed) unscanned ballots	101.5614(5)	
		Witness and certify Logic & Accuracy Test Unscanned ballot vote tabulation equipment	101.5612	
		Process and upload unscanned ballots; Duplicate, if needed	101.5614(8)	
		<b>Canvass Provisional Ballots Recommended for Acceptance</b>		
		Canvass and duplicate (if needed) accepted provisional ballots	101.5614(5)	
		Witness and certify Logic & Accuracy Test Provisional ballot vote tabulation equipment	101.5612	
		Process accepted provisional ballots; Duplicate, if needed	101.048(2)(b)1	
		<b>5:00 PM</b>	<b>Deadline for those voting by Provisional Ballot to submit verification of eligibility to vote and receive vote by mail affidavits</b>	101.048(1)
	<b>5:01 PM</b>	<b>Canvass vote by mail ballots referred to CB</b>	101.68	
Review and process ballots accepted; Duplicate, if needed, and upload		101.5614		
<b>Canvass provisional ballots recommended for rejection</b>		101.048(2)(b)2		
Review and process ballots accepted; Duplicate, if needed, and upload		101.5614		
		<b>Determine if Machine/Manual Recount is Required</b> (except Federal, State, Multi-county) Any candidate/question defeated by 1/2% or less for machine; 1/4% or less for manual.	102.141(7)	
<b>11/08/24 Friday</b>	<b>TBD (if needed)</b>	<b>Conduct Machine/Manual Recount; if needed</b> (Local races)	102.141(7)	



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**CALENDAR**

DATE	START	ITEM	STATUTE
<b>11/09/2024 Saturday</b>	<b>9:00 AM (if needed)</b>	<b>Prepare 1st Unofficial Returns for submission to state</b> by Noon - 4th day after election	102.141(5)
		<b>ECC determines if Machine Recount required after 1st Unofficial Returns</b> (Federal, State, Multi-County)	102.141(7)
<b>11/09/2024 Saturday through 11/14/2024 Thursday (if, and as needed)</b>	<b>9:00 AM (if needed)</b>	<b>ECC determines if Machine Recount required after 1st Unofficial Returns</b> (Federal, State, Multi-county) After unofficial results are submitted by Noon, 4th day after election	102.141(7)
		<b>Conduct Machine Recount; if needed</b>	102.141(7)
		<b>Conduct Manual Recount; if needed</b>	102.166(1)
		<b>Determine if Manual Recount is required</b> (except Federal, State, Multi-County) 1/4 of 1% or less & Under/Over/Provisional >required to change outcome	102.166(1)
<b>11/14/2024 Thursday</b>	<b>3:00 PM</b>	<b>Deadline to submit 2nd Unofficial Returns to state by 9th day after election: 3:00 PM Thursday 11/14/24</b>	102.141(7)(c)
		<b>ECC determines if Manual Recount required after 2nd Unofficial Results</b> (Federal, State, Multi-County)	102.166(1)
<b>11/15/2024 Friday</b>	<b>2:00 PM</b>	<b>Canvass Overseas Absentee Ballots</b> Deadline: 10 days from date of Federal Election <b>11/15/24</b>	101.6952(5)
		<b>Prepare Official Returns, Certify Election &amp; Review Conduct of Election - by 13th day after election: 12:00 PM Monday 11/18/24</b>	102.112(2) 102.141(9)(a)
<b>11/20/2024 Wednesday</b>	<b>9:00 AM</b>	<b>Certify Post-Election Audit</b>	101.591